



3900 Arctic Blvd Suite 304 Anchorage AK, 99503

Phone 907-245-0200 Fax (907) 245-0400

www.alaskatravel.com/jobs

Employment Application

Personal Information

Name (Last)	First	MI	Social Security #	
Present Address	City	State	Zip	Phone w/ Area Code
Permanent Address	City	State	Zip	Email

Position

Position Desired: (Res Agent, Expeditor, Office Assistant)		Location Desired (Anchorage, Denali, Seward)	
Type of Position: (Seasonal, Regular-Full Time)	First day you can work?	Last day you can work?	
How Many hours per week would you like to work?	Are you 18 yrs old or older?	21 yrs old or older?	
Have you been convicted of a felony in the past 10 years? If yes, please explain below.			
If you are not a US Citizen, do you have paperwork that allows you to legally work in the US during the dates listed above?			

Education

Please circle the last year of school attended.			
High School:	9 10 11 12	College:	1 2 3 4 Graduate: 1 2 3 4
Last School Attended	Areas of Study		
If currently attending school, when does (complete next two boxes)	Spring session end?	Fall session begin?	

Skills (Please note any computer, customer service, commercial driving or cash handling skills.)

Work References (List three individuals not related to you.)

Name	Address	Occupation or Title	Phone

Employment History (List most recent employment first.)

Employer		Phone	Contact Person
Address			
Position		Wage	Duties
Dates Of Employment:	From	To	Reason For Leaving

Employer		Phone	Contact Person
Address			
Position		Wage	Duties
Dates Of Employment:	From	To	Reason For Leaving

Employer		Phone	Contact Person
Address			
Position		Wage	Duties
Dates Of Employment:	From	To	Reason For Leaving

May we contact your present and/or past employers for a reference? (circle one) Yes No Not Employed

Disclaimer

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal. **I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and releases the company from all liability from any damage that may result from utilization of such information.** I also understand and agree that no representative of the company has any authority to enter into any agreement for employment for any specified period of time, or make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized company representative.

Date _____ Applicant's Signature _____

Do Not Write Below This Line
